In Attendance:

**County Representatives:**
Commissioner Welton Cadwell, Lake County  
Commissioner Scott Boyd, Orange County  
Commissioner Bryan Nelson, Orange County  
Commissioner Cheryl Grieb, Osceola County  
Commissioner Viviana Janer, Osceola County  
Commissioner Lee Constantine, Seminole County  
Commissioner Garry Breeden, Sumter County  
Commissioner Don Burgess, Sumter County  
Councilman Doug Daniels, Volusia County

**Municipal Representatives:**
Mayor Gary Bruhn, Tri-County League of Cities (Town of Windermere)  
Mayor David Mealor, Tri-County League of Cities (City of Lake Mary)  
Vice Mayor Leigh Matusick, Volusia County League of Cities (City of DeLand)

**Gubernatorial Appointees:**
Ms. Jill Rose, Orange County  
Mr. John Lesman, Seminole County

**Ex-Officio Members:**
Ms. Judy Pizzo for Ms. Heather Garcia, Florida Department of Transportation  
Mr. William Graf, South Florida Water Management District

**Other Attendees:**
Ms. Arlene Smith, Volusia County  
Ms. Judy Pizzo, Florida Department of Transportation  
Mr. Jamie Boerger, Orange County Public Schools  
Mr. Bradley Arnold, Sumter County

**Members not in Attendance:**
Commissioner Andy Anderson, Brevard County  
Commissioner Curt Smith, Brevard County  
Commissioner Timothy Sullivan, Lake County  
Commissioner John Horan, Seminole County  
Councilwoman Deborah Denys, Volusia County  
Commissioner Patty Sheehan, City of Orlando  
Commissioner Michael Holland, Lake County League of Cities (City of Eustis)  
Commissioner Jose Alvarez, Tri-County League of Cities (City of Kissimmee)  
Mr. Jose A. Rivas, Orange County
Mr. Jeff Prather, Florida Department of Environmental Protection
Ms. Nancy Christman, St. Johns River Water Management District
Ms. Laura Kelley, Central Florida Expressway Authority (CFX)
Mr. Jordan Smith for Mr. Russell Gibson, City of Sanford

ECFRPC Staff in Attendance:
Attorney Jerry Livingston  Mr. Hugh Harling, Jr.
Mr. Lelia Hars  Mr. Steve Jones
Mr. Fred Milch  Ms. Tara McCue
Ms. Pegge Parker

I. Call to Order and General Business
Commissioner Constantine called the meeting to order at 10:13 a.m. Ms. Pegge Parker called the roll and announced a quorum was present. The Pledge of Allegiance was led by Commissioner Boyd.

II. Consent Agenda

- March 2016 Council Meeting Minutes: Commissioner Constantine asked if there were any discussions, deletions or additions to the minutes. As there were no objections, Mayor Bruhn made a motion to approve the minutes and Commissioner Breeden seconded the motion. A vote was taken and the motion to approve the minutes passed unanimously.

- Financial Reports: Mr. Harling discussed the Financial Reports for February and March 2016 which reflected the financial forecast through the end of April 2016. Commissioners Constantine and Cadwell commended the staff for being proactive and acquiring new projects. Commissioner Constantine stated that these new projects will keep us from reaching into the Reserves.

- Personnel Policies: Mr. Harling stated that the staff has been working on updating the Personnel Policies and will be adding an additional policy on “Drug Testing for New Hires” but is requesting approval, at this time, of the previously submitted revised policies. A motion was made by Commissioner Cadwell to approve the submitted Personnel Policies as they exist today with a second by Vice Mayor Matusick. A vote was taken and the motion carried. Vice Mayor Matusick also stated that these are not all of the Personnel Policies that will be revised and updates will be forthcoming on other policies. Commissioner Constantine thanked Vice Mayor Matusick for her input in updating the policies.

- Resolution #02-2016 CFGIS Contract Amendment: Mr. Harling explained that we currently have an ongoing contract since 2003 with FDOT District V for the CFGIS Program and website. This is a resolution authorizing an amendment to enter into more projects and funding under the original contract. Mayor Bruhn made a motion to approve the Resolution. It was seconded by Vice Mayor Matusick, voted on and passed. Commissioner Constantine and Mr. Harling signed the Resolution.

III. Public Comments
There were no public comments at this time.
IV. **Brownfields Grants** – Ms. Donna Gray-Banks, Community Resource Coordinator, City of New Smyrna Beach and Mr. Miles Ballogg, Brownfields Practice Leader for Cardno

Ms. Donna Gray-Banks showed a video presentation on the goals and objectives for the Brownfields Community-Wide Assessment Grant. She explained the goals are to assist communities along the Southeast Volusia Corridor with redevelopment of under-utilized and blighted properties and to address community environmental problems. The objectives include protecting and improving environmental conditions and natural resources; improving quality of life by reducing environmental contaminants; developing parks, trails and greenspace; developing affordable housing, addressing “food deserts”; and, stimulating commercial and industrial growth.

Mr. Miles Ballogg gave a presentation on the objectives of brownfields redevelopment and the Southeast Volusia Corridor Brownfields Redevelopment goals and accomplishments. He also discussed the Community Outreach Activities and local projects. Pamphlets were available after the meeting.

V. **Regional 5 All-Hazards Incident Management Team (IMT)** – Mr. Alan Harris, Emergency Manager for Seminole County and Team Leader, Clermont

Mr. Harris gave a presentation on coordination, training and response for the Central Florida Incident Management Team. There are seven regional Incident Management Teams (IMT) located throughout Florida which were developed to respond to and provide support to all types of emergencies. The teams were established to mobilize and deploy assistance and to quickly establish an effective response organization to manage incidents, disasters, and planned events. Mr. Harris stated that he was there for the Public Service Director to solicit support from the many different agencies at the Council meeting. Pamphlets were available as handouts.

VI. **Executive Director’s Report**

- FY 2015 – 2016 New Projects: Mr. Harling stated that the first four projects listed in the New Projects report were already anticipated for the budget but the projects listed afterwards, were all acquired after the budget had been adopted. Besides additional revenue, there will also be additional expenses associated with these new projects. Mr. Harling went on to say that the staff had worked very hard to bring in these new projects and to keep expenses at a minimum. A FY2015-2016 Budget Amendment will be provided at the next Council meeting to reflect these changes. Mr. Livingston stated that even with the cutting of the RPC dollars by the Governor, the RPC has had great success with DEO grants. Commissioner Constantine stated that FRCA has been working at the state level for all ten RPC’s, including updating the branding, being pro-active and showing the relevance of the RPCs, and also by saving as much money as possible by using the staff which has kept the budget at the same level.

- Projects and Activities: Mr. Harling provided an overview on current, ongoing and prospective projects and activities for March and April 2016. A handout was provided with more specific information for each of these projects.
Office Lease Options Update: Mr. Harling updated the Council on the current office lease situation. The current contract expires September 30, 2016. Three office spaces have been identified as potential new office locations: Maitland, Altamonte Springs and Longwood. Mr. Harling felt the best recommendation would be for the office building located in Longwood due to its easy access. Emerson International, our current lease holder, owns the building in Longwood. If approved, the lease at the new property would commence October 1, 2016. Rate negotiations will continue during the upcoming weeks.

Commissioner Constantine brought up the possibility of renting offices inside the MPO office suites which are considered “Class A” offices in downtown Orlando located near the SunRail station. After preliminary discussions with Mr. Barley of the MPO, they would have adequate offices and a shared conference room space to accommodate the RPC. The rent would be one fourth of the MPO’s rent which would be approximately $60,000 per year. Commissioner Constantine stated that even with the additional cost of parking, which would be approximately $10,000 - $12,000 per year, the overall savings would be about $48,000 - $50,000 per year. Commissioner Constantine thought this would create potential opportunities and increased synergy to work with the MPO. The Executive Board gave Commissioner Constantine approval to continue discussions with Mr. Barley. Commissioner Boyd stated that there is a possibility that subletting offices would not be an issue with the MPO lease and it would be discussed at the next MPO Board meeting and he thought it was a good option to pursue. Commissioner Cadwell agreed and also stated that offices at the CFX Authority might be a viable possibility as well.

Commissioner Grieb asked about the length of time needed for buildout at either the Longwood or Maitland options. Mr. Harling replied approximately 60 days. He stated that the access to Maitland would be far more difficult based on the current and ongoing road construction for the next five years. Mayor Bruhn and Commissioner Janer thought the MPO was a good option if it worked out. Commissioner Constantine stated that he and Mr. Harling will continue discussions and will bring back a plan at the next meeting.

1st Annual Florida Coastal Zone Management Program Meeting: Mr. Harling attended the first meeting of the Coastal Zone Management group which will be a regularly scheduled meeting to discuss and deal with the entire coast of Florida, such as the gas pipe that broke in the gulf and to clean up the pollution in the coastal zone on the west side.

I-75 Relief Task Force: Mr. Harling stated that the I-75 Relief Task Force met to discuss reducing the impact on I-75 and the corridor areas and to get a corridor from the southwest part of the state to the northeast part of the state. There is a railroad system and several roads that are part of this corridor study. The Commission has been keeping the DOT staff working to come up with a phase program that will service the area and will get the right improvements done at the correct time. The biggest impact that they are looking at is the Turnpike and I-75 coming together south of Ocala. The highest truck traffic corridors and intersections in the state of Florida are at that intersection and they have met with people from the trucking industry which has been both informative and enlightening. The Commission report will be presented to the Governor the last part of this year.
VII. Chair’s Report

- Nothing to report at this time.

VIII. Sumter County – Mr. Bradley Arnold, County Administrator

Mr. Arnold provided information on Sumter County and identified three primary contributions that Sumter County provides to the region including planning activities, economic development and customer service. Sumter County went through a significant process prior to 2010 working with the municipalities’ citizens on a joint visioning process. From this activity, they developed a unified comprehensive plan which ties directly to their economic development efforts. Their organization itself focuses significantly on customer service and also further improvements for efficiency. These activities help provide for the retention and support of expansion of all businesses in Sumter County. He also discussed the Joint Planning Agreements that were created to allow for opportunities for the cities to be able to transition over time and uphold the city standards. Citizens want the community to continue to grow and to provide jobs but also want to maintain the rural character of the county. Mr. Arnold also spoke of the Interlocal Service Boundary Agreements to provide coordinated services and the success of the Villages.

IX. Brief County Updates – County Representatives

- Sumter County: Nothing additional to report at this time.

- Volusia County: Vice Mayor Leigh Matusick wanted to thank the Council for the Letter of Support for the River to Sea Loop that came in first, and for the Letter of Support for SunRail even though DOT declined to apply for the Tiger Grant. She is still hopeful they will try again soon.

- Seminole County: Commissioner Lee Constantine stated that the Sports Complex opened last week and is booked for every weekend through the end of the year. The Homeless Report has been received from a group put together through Leadership Seminole and is looking at a professionally-based coop between the churches and the Central Florida Homeless Coalition. They are also working hard with the school system. The Sanford Flea Market has been torn down to make way for a mixed use development. Commissioner Constantine also congratulated Commissioner Cadwell on his excellent leadership with the CFX Authority.

- Osceola County: Commissioners Janer stated that, currently with the building of the Florida Advanced Manufacturing Research Center, they have recently held a moratorium on the 192 CRA. They wanted to take the time to work with Willis Perkins and plan the vision they have for that area. Recently they held a groundbreaking ceremony for SunRail Phase 2 South which will be bringing three stations into Osceola County. Commissioner Grieb stated that they had the opening of Marsh Landing yesterday which is another stop along Shingle Creek. Also last Saturday they started the pour for the waffle deck at the Advanced Manufacturing Research Center which will be the 3rd largest waffle slab in the world.
• Orange County: Commissioner Boyd stated a lot of activity was going on in Orange County including Lake Pickett North and Lake Pickett South on the east side of town. Commissioner Nelson discussed growth and development and the tourist development taxes and how the money will be spent.

• Lake County: Nothing to report at this time.

• Brevard County: Nothing to report at this time.

X. Announcements/Public Comments

• Mr. David Bottomley was pleased to hear that Orange County and Seminole County are working on the two projects in Lake Pickett, and also the possibility of the ECFRPC and MetroPlan housed in the same office.

• Mr. Harling announced that Michelle Cechowski, the ECFRPC Emergency Manager, received the 2016 Alumni Achievement Award in Emergency Management and Homeland Security from the UCF School of Public Administration.

XI. Adjournment

There being no further business before the Council, Commissioner Constantine adjourned the meeting at 12:00 p.m.