In Attendance:

**County Representatives:**
Commissioner Curt Smith, Brevard County  
Commissioner Welton Cadwell, Lake County  
Commissioner Timothy Sullivan, Lake County  
Commissioner Scott Boyd, Orange County  
Ms. Cindy Rojas for Commissioner Bryan Nelson, Orange County  
Commissioner Lee Constantine, Seminole County  
Commissioner John Horan, Seminole County  
Councilman Doug Daniels, Volusia County

**Municipal Representatives:**
Mayor Gary Bruhn, Tri-County League of Cities (Town of Windermere)  
Mayor David Mealor, Tri-County League of Cities (City of Lake Mary)  
Vice Mayor Leigh Matusick, Volusia County League of Cities (City of DeLand)

**Gubernatorial Appointees:**
Ms. Jill Rose, Orange County  
Mr. John Lesman, Seminole County

**Ex-Officio Members:**
Ms. Nancy Christman, St. Johns River Water Management District  
Mr. William Graf, South Florida Water Management District

**Other Attendees:**
Mr. David Bottomley

**Members not in Attendance:**
Commissioner Andy Anderson, Brevard County  
Commissioner Cheryl Grieb, Osceola County  
Commissioner Viviana Janer, Osceola County  
Commissioner Garry Breeden, Sumter County  
Commissioner Don Burgess, Sumter County  
Councilwoman Deborah Denys, Volusia County  
Commissioner Patty Sheehan, City of Orlando  
Commissioner Michael Holland, Lake County League of Cities (City of Eustis)  
Commissioner Jose Alvarez, Tri-County League of Cities (City of Kissimmee)  
Mr. Jose A. Rivas, Orange County  
Ms. Heather Garcia, Florida Department of Transportation  
Mr. Jeff Prather, Florida Department of Environmental Protection  
Ms. Laura Kelley, Central Florida Expressway Authority (CFX)  
Mr. Russell Gibson, City of Sanford
ECFRPC Staff in Attendance:
Attorney Jerry Livingston
Mr. Hugh Harling, Jr. Ms. Lelia Hars
Mr. Rick Stilp Ms. Pegge Parker
Ms. Michelle Cechowski Ms. Tara McCue

I. Call to Order and General Business
Commissioner Constantine called the meeting to order at 10:07 a.m. Ms. Pegge Parker called the roll and announced a quorum was present. The Pledge of Allegiance was led by Commissioner Cadwell.

II. Consent Agenda
- July 2016 Council Meeting Minutes: Commissioner Constantine asked if there were any discussions, deletions or additions to the minutes. As there were no objections, Mayor Bruhn made a motion to approve the minutes and Vice Mayor Matusick seconded the motion. A vote was taken and the motion to approve the minutes passed unanimously.
- Financial Reports: Mr. Harling discussed the Financial Reports for June and July 2016 which reflected the financial forecast for August 2016. Mayor Bruhn made a motion to accept the Financial Reports and Commissioner Boyd seconded the motion. A vote was taken and the motion to approve passed unanimously.

III. Public Comments
- There were no public comments at this time.

IV. Office Location Findings and Recommendations
Commissioner Constantine explained the process of comparing office spaces in Longwood and the Lynx Building in the city of Orlando. After re-negotiating with Lynx, Commissioner Constantine updated the Council on changes including: rent would drop to $15.00/SF; there would be no rent charged for the first seven months; and, no escalation in rent for the first two years of the five year agreement and then 3% for the following three years. The estimate in savings over a five-year period compared to the Longwood location would be approximately $70,000. He stated that the Executive Board voted unanimously to recommend the office space at the Lynx Building for the relocation of the East Central Florida Regional Planning Council and to have the RPC in place by the end of September. A motion was made by Mayor Bruhn to approve the recommendation by the Executive Board and seconded by Vice Mayor Matusick. Mr. Livingston stated that this would include authorization for the Chairman to sign the contract on behalf of the RPC. The motion was amended by Mayor Bruhn to include Mr. Livingston’s statement and seconded by Vice Mayor Matusick. A vote was taken and the motion to approve passed unanimously.
V. Lease Extension

Commissioner Constantine stated that during the Executive meeting there was a request to approve a lease extension in case it became necessary if the RPC offices were not able to relocate to the Lynx Building by the end of the current lease, September 30, 2016. A motion was made to approve by Vice Mayor Matusick and seconded by Mayor Bruhn. A vote was taken and the motion to approve passed unanimously. Commissioner Constantine also stated that there would be ECFRPC signage outside the new building, as well as the dedication plaque for the Mayor Land Boardroom which would be hung at the new conference room located inside the ECFRPC office space. Ms. Christman asked about parking for visitors and specifically the Council meeting. Commissioner Constantine replied that parking for visitors would be across the street from the office in a surface parking lot at no charge.

VI. Resolution #03-2016: Comprehensive Development Strategy (CEDS)

Ms. Tara McCue gave a brief presentation of the three-year U.S. Economic Development Administration (EDA) Partnership Planning Grant which provides economic technical assistance and helps our region’s governments and organizations qualify for infrastructure grants. She gave an overview of grant period highlights, as well as total assessment contributions compared to the total EDA grants received showing a Return on Investment of 1,825%. The Annual Report is currently out for the public comment period which ends September 29th. After comments have been received and incorporated, the CEDS document needs to be submitted to the EDA by September 30th. The ECFRPC is requesting approval today of Resolution #03-2016 to transmit the document to the EDA. Mayor Bruhn requested an addition of the word “of” before “goals” in the fifth paragraph of the Resolution. With this addition, Mayor Bruhn made a motion to approve the Resolution and Vice Mayor Matusick seconded the motion. It was voted on and passed. There was a request to send the link to the CEDS document on the RPC’s website to the Council.

VII. Executive Director’s Report

- Lake Pickett Development Meeting: Mr. Harling gave an overview of the meeting held with Orange County, Seminole County and the City of Oviedo regarding Lake Pickett developments. The two main concerns discussed were the land use/intensity compatibility along the county line and the bridge anticipated to cross the Econ River. A bridge of at least a mile long would be required. It is co-located with utilities that exist but that are provided by the City of Orlando and the power companies. The staff has studied an existing bridge on Lake Pickett Road as an alternate to assist with traffic movement. The meeting ended with Orange County, Seminole County and the City of Oviedo agreeing to come back and work with the RPC at another meeting. The City of Oviedo and Orange County share the same consultant and Oviedo received permission from Orange County to acquire all the data that is available to Orange County from the consultant. Commissioner Constantine stated that last night there was another public hearing sponsored by Orange County for the Sustany Community and another one coming up on a planned development named Heartwood.
Discussion continued on the issues and solutions, mostly consisting of infrastructure concerns. Commissioner Horan suggested an Interlocal Agreement between Seminole County and Orange County to address the infrastructure issue. Commissioner Constantine asked the RPC Executive Director to initiate requests for a Joint Planning Agreement or Interlocal Agreement with Orange and Seminole Counties specific for that area. Commissioner Boyd stated that it should be more of a regional agreement, not specific. Commissioner Boyd stated that he is working on solutions on the Orange County side but is still waiting to hear from Seminole County on any solutions they might have on the issues. Commissioner Horan responded that Seminole County does have some solutions to the problems but the solutions have to deal with the density issue. Mayor Mealor suggested a letter from the Executive Director or a Resolution from the Board asking that a JPA between the three major entities act as a profile or as a marker study, perhaps on the West and Southern part of Orange County where the issues won’t be going away, as a formal request from this Board and use this as a template for other areas. Commissioner Constantine agreed.

Mayor Mealor made a motion to direct the Executive Director to formally ask Brevard, Orange and Seminole Counties to enter into a discussion relating to a JPA for the area under consideration along the northern boundary in Orange, the southern boundary in Seminole, the western area of Brevard, and the Econ area. Commissioner Smith seconded the motion. Commissioner Constantine asked for discussion of the motion. Commissioner Boyd stated that proposing for a specific area is not the solution but it should be regional in its approach. Commissioner Constantine responded that this JPA would be a catalyst for other areas.

Commissioner Cadwell discussed the importance of the DRI process and the integral role of the RPC in facilitating these discussions from the beginning and how we will continue to see this issue as we have with Wellness Way and Deseret Ranch.

Commissioner Horan suggested a friendly amendment to the motion that the RPC draft a Resolution to be reviewed by the Board that recites the authorities of Chapter 163 Interlocal Agreements and the whereas clauses recites the various types of issues that have arisen along the Orange and Osceola Border, the Orange and Seminole Border, the Lake Border and encourages those particular government entities that are involved to utilize the vehicle that exists under Chapter 163, entering into appropriate local agreements.

Mayor Mealor accepted the friendly amendment and reiterated the purpose of his motion was not to make it a political issue but to address future development that will occur in the region and ensure collaboration. Commissioner Smith, as the second, accepted the friendly amendment.

Commissioner Constantine made a suggestion that the RPC draft a Resolution whereas it stands ready, willing and able to help in all cases of areas where counties and cities feel they need to have JPAs on areas of concern.
Commissioner Horan stated that the purpose of his friendly amendment was to amplify the existing law which is Chapter 163 that we can enter into Interlocal Government agreements and the abilities and role of the RPC. Vice Mayor Matusick confirmed that this would also include Volusia and Brevard Counties. A vote was taken and passed unanimously.

Commissioner Boyd discussed and suggested the possibility of a task force similar to that in which he and Mayor Bruhn participate on in West Orange County. Discussions continued but no action was taken or proposed.

- Projects and Activities: Mr. Harling provided an overview on current, ongoing and prospective projects and activities for July and August 2016. A handout was provided with more specific information for each of these projects.

VIII. **Nominating Committee Recommendations**

Commissioner Cadwell, the Nominating Committee Chair, made a motion to approve the following recommendations for next year’s Executive Board. Mayor Bruhn seconded the motion. It was voted on and passed unanimously.

- Chair: Commissioner Lee Constantine
- Vice Chair: Vice Mayor Leigh Matusick
- Secretary: Ms. Jill Rose
- Treasurer: Commissioner Garry Breeden
- At Large: Vacant until the January 2017 meeting

IX. **Chair’s Report**

- FRCA Update: Commissioner Constantine gave an update on the last FRCA meeting which included approving a new logo and branding for FRCA, as well as finalizing an agreement with Florida Association of Counties (FAC) to provide services to FRCA such as website updating, electronic newsletter and mailing list, for $20,000 per year.
- 2017 Council Meeting Schedule was attached for review.
- Commissioner Constantine thanked Commissioner Cadwell for his 26 years of service to the RPC and the community. A formal thank you will be presented at the next Council meeting.
- Commissioner Constantine requested that staff put together an Open House in the near future at the new facilities. Mr. Livingston reminded the Council that the lease agreement has not yet been signed and there are details still to be worked out, specifically approval by the FTA.

X. **Brief County Updates** – County Representatives

- Vice Mayor Matusick stated there would be a meeting tomorrow with the new SunRail CEO to discuss the plans for DOT for the final phase from DeBary to DeLand and if the plan is to go forward. Vice Mayor Matusick will update at the next Council meeting. Commissioner Constantine asked if a letter of support would help and to let the Council know if needed. Councilman Daniels stated that their meeting was scheduled for September 22nd on the same.
XI. **Announcements/Public Comments**
   - No other items to report at this time.

XII. **Next Meeting:** November 16, 2016

XIII. **Adjournment**

   There being no further business before the Council, Commissioner Constantine adjourned the meeting at 12:00 p.m.