In Attendance:

**County Representatives:**
Commissioner Timothy Sullivan, Lake County
Commissioner Scott Boyd, Orange County
Commissioner Viviana Janer, Osceola County
Commissioner Lee Constantine, Seminole County
Commissioner John Horan, Seminole County
Commissioner Don Burgess, Sumter County
Councilman Doug Daniels, Volusia County

**Municipal Representatives:**
Commissioner Patty Sheehan, City of Orlando
Mayor Gary Bruhn, Tri-County League of Cities (Town of Windermere)
Mayor David Mealor, Tri-County League of Cities (City of Lake Mary)
Vice Mayor Leigh Matusick, Volusia County League of Cities (City of DeLand)

**Gubernatorial Appointees:**
Ms. Jill Rose, Orange County
Mr. Jose A. Rivas, Orange County
Mr. John Lesman, Seminole County

**Ex-Officio Members:**
Ms. Judy Pizzo for Ms. Heather Garcia, Florida Department of Transportation
Ms. Nancy Christman, St. Johns River Water Management District
Mr. William Graf, South Florida Water Management District
Mr. Jordan Smith for Mr. Russell Gibson, City of Sanford

**Other Attendees:**
Mr. Herb Hiller, St. Johns River to Sea Loop Alliance
Ms. Jamie Boerger, Orange County Public Schools
Mr. Kurt Heyman, Preferred Governmental Ins. Trust
Mr. Charles Ray, PPM Consultants, Inc.

**Members not in Attendance:**
Commissioner Curt Smith, Brevard County
Commissioner Bryan Nelson, Orange County
Commissioner Cheryl Grieb, Osceola County
Commissioner Garry Breeden, Sumter County
Councilwoman Deborah Denys, Volusia County
Commissioner Michael Holland, Lake County League of Cities (City of Eustis)
Commissioner Jose Alvarez, Tri-County League of Cities (City of Kissimmee)
Mr. Jeff Prather, Florida Department of Environmental Protection
Ms. Laura Kelley, Central Florida Expressway Authority (CFX)
ECFRPC Staff in Attendance:
Attorney Jerry Livingston
Mr. Hugh Harling, Jr. Ms. Lelia Hars
Mr. Luis Nieves-Ruiz Ms. Pegge Parker
Ms. Tara McCue

I. Call to Order and General Business
Commissioner Constantine called the meeting to order at 10:10 a.m. He discussed the new office location of the ECFRPC on the fourth floor of the Lynx Building and invited the Council to visit after the meeting. Ms. Pegge Parker called the roll and announced a quorum was present. The Pledge of Allegiance was led by Commissioner Constantine.

II. Consent Agenda

- September 2016 Council Meeting Minutes: Commissioner Constantine asked if there were any discussions, deletions or additions to the minutes. As there were no objections, Commissioner Janer made a motion to approve the minutes and Mayor Bruhn seconded the motion. A vote was taken and the motion to approve the minutes passed unanimously.
- Financial Reports: Mr. Harling discussed the Financial Reports for August and September 2016 which includes the financial forecast for October 2016. Mayor Bruhn made a motion to accept the Financial Reports and Commissioner Horan seconded the motion. A vote was taken and the motion to approve passed unanimously.
  - FY2016 Proposed Budget Amendment #2: Mr. Harling discussed the Total Revenue, without pending, of $1,698,694 and Total Projected Expenditures. This final budget amendment will be given to the Auditors and Mr. Harling requested approval by the Council. A motion was made to approve by Commissioner Sheehan and seconded by Vice Mayor Matusick. A vote was taken and the motion passed unanimously.

Commissioner Constantine discussed the reduction of the reserves account by approximately $115,000 by the close of the fiscal year which will bring the balance to $600,000. It is the Board’s firm hope that this year the RPC will be able to reverse this trend from 2007 of the annual reduction of the reserves. The goal is to have approximately 25% in reserve which would be standard for a $2,000,000 budget. Commissioner Constantine felt that, along with there being five months free rent left for the current year on the offices and the staff developing a long term vision on costs and revenues, this would be entirely feasible.

III. Resolution #04-2016: Support of the St. Johns River-to-Sea Loop Alliance – Herb Hiller

- Mr. Herb Hiller gave a presentation on the St. Johns River-to-Sea Loop, including its history and status. The Loop includes 270 miles of multi-use trails traversing five counties and connecting to the Coast-to-Coast Trail and the East Coast Greenway. The outer corners of The Loop are St. Augustine, DeBary, Titusville and Palatka. The SJR2C Loop Alliance is a 501(c) (3) nonprofit organization that was formed July, 2016 to support, promote, enhance and protect the SJR2C. The Directors and Correspondents come from all five counties and partner and collaborate with the DOT, OGT, TPOs, ECFRPC, and other non-profits, sponsors and advocates. The trails promote healthy people, healthy communities and a healthy economy.
Mayor Bruhn asked who provides the ongoing maintenance and Mr. Hiller explained this is the counties responsibilities. Commissioner Boyd asked for further details on the Agritourism Corridor and trails. Vice Mayor Matusick provided additional background on the communities along this corridor.

- **Resolution #04-2016: Support of the St. Johns River-to-Sea Loop Alliance**
  Commissioner Constantine explained the Resolution as continued support by the ECFRPC for the St. Johns River-to-Sea Loop Alliance. Mayor Bruhn made a motion to approve the Resolution and Commissioner Boyd seconded. A vote was taken and the motion passed unanimously.

**IV. Resolution #05-2016: Interlocal Agreements**
Commissioner Constantine provided historical information from the last meeting in September, 2016, and how this Resolution came about for Interlocal Agreements between counties. Mr. Livingston discussed the preparation of the resolution based on comments from many Board members involved and the challenge to create a resolution that addressed certain negative impacts and developmental decisions, through the use of interlocal agreements, joint development agreements, joint participation agreements and other types of agreements of an intergovernmental nature. After review by the staff, the Resolution was sent to Commissioner Constantine for review and, with no negative comments, Resolution #05-2016 was created. He stressed the last paragraph of the Resolution:

NOW, THEREFORE, the governing body of the East Central Florida Regional Planning Council does hereby strongly encourage and advocate that all local governments within the region utilize appropriate local agreements addressing future development, in order to ensure collaboration between jurisdictions, and the avoidance of negative impacts which may otherwise be encountered in the absence of such collaboration and agreements.

Mayor Mealor agreed this Resolution is a step in the right direction. Commissioner Horan thanked Mr. Livingston for the great job in the difficult writing of the Resolution. He also made a motion to approve the Resolution and the motion was seconded by Mayor Mealor. A vote was taken and it was approved unanimously.

Commissioner Constantine asked that Mr. Harling send the Resolution to each jurisdiction directly from the Regional Planning Council letting them know of our hope and intent, and with an offer to help in any circumstance or situation, and at the very least offer the RPC’s participation in a joint planning agreement for the East Orange, Seminole, and Brevard sections. He asked that Mr. Harling let them know that the RPC stands ready as a facilitator, coordinator or participant with the planners.

Commissioner Boyd stated he was in support of it but he also asked that the governing bodies, or commissioners, allow the staff to work together and be open with all the governing bodies and work through a lot of the issues and come up with resolutions.

Vice Mayor Matusick stated that it should be sent to MPOs and Special Districts, as well.
V. Memorandum of Understanding: Brownfields Assessment Coalition – Luis Nieves-Ruiz, ECFRPC

Mr. Luis Nieves-Ruiz explained the Memorandum of Understanding. Mr. Charles Ray explained the need for the MOU in competing with other areas of the State of Florida. Commissioner Sullivan made a motion and Commissioner Sheehan seconded the motion. A vote was taken and it passed unanimously.

VI. Public Comments

- There were no public comments at this time.

VII. “rethink: A Year in Review” – Courtney Reynolds, rethink Program Manager, FDOT

Ms. Courtney Reynolds gave a presentation on a program called “rethink Your Commute, an FDOT District 5 Regional Commuter Assistance Program”. The four essential goals include: decreasing traffic congestion, improving air quality, conserving natural resources, and saving people money. The relatively small program has had big impacts. Partnership with employers is a big part of it as well as partnering with municipalities, public schools and public transportation.

Commissioner Constantine asked to have the presentation sent to all the Board for their use.

VIII. FDOT: Complete Streets – Judy Pizzo, Planning & Corridor Development Project Manager

Ms. Judy Pizzo gave a presentation on how the District currently incorporates the Complete Streets approach and how it will continue to evolve. In September of 2014, the Complete Streets policy was signed, officially adopting an approach to consider all users of all ages and abilities. This policy is now being advanced to implementation stage throughout the Department. The policy is very short, only one page, but it calls for broad changes throughout the Department to revise manuals, guidelines, and standards. The policy also explicitly states that Complete Streets are meant to promote safety, quality of life, and economic development. Each street must support a complete network of transportation infrastructure for all modes. Multi-modal mobility requires for land use to be fully integrated with transportation. We need the facilities - roadways, transit systems, sidewalks, etc. - to walk, bicycle, and take transit on. We also need the places that these facilities connect to where we can safely and comfortably walk, bicycle, drive and take transit to. As such, the Guidebook calls for the type of planning that can incorporate the Complete Streets approach, and a planning approach that has many outcomes and requires partnership of all – including local governments and regional agencies.

IX. Executive Director’s Report

- Lynx Move Update – Mr. Harling gave a quick update on the new office location for the ECFRPC in the Lynx Building, downtown Orlando.
- NADO Innovation Award with Tampa Bay RPC – Coast to Coast Trail Urban-Rural Overlay Study - The Tampa Bay Regional Planning Council, in partnership with East Central Florida Regional Planning Council, produced an Urban-Rural Design Overlay for a series of soon to be connected trails across the State of Florida. The result is Florida’s Coast to Coast Trail (C2C). The project developed C2C Trail branding and identity for use along the trail. The project cost $130,000 and was funded by a Florida Department of Economic Opportunity Community Technical Assistance Grant.
Projects and Activities: Mr. Harling provided an overview on current, ongoing and prospective projects and activities for September and October 2016. A handout was provided with more specific information for each of these projects.

X. **Chair’s Report**

- **FRCA Update:** Commissioner Constantine gave a brief update on the last FRCA meeting; stated the new President of FRCA is Ms. Barbara Sheen Todd; Florida Association of Counties providing rebranding, website updating, electronic monthly FRCA newsletter; the next meeting will be in December; and continue to prepare for the returning support of regional planning councils by the next administration.

- **MPO Alliance Update** – A motion was passed unanimously that the DOT, in cooperation with the RPC and all the MPO’s, work on a study on freight for I-4/I-95/I-75 corridor, with specific emphasis on rest areas that are being used for truck stops. Seminole County specifically has had a difficult situation with two rest stops in the Longwood area, a very urban area, being used as a transit stop center for trucks. This was an opportunity for the MPO and us to look at the entire corridor for alternatives such as public/private partnerships. Commissioner Horan, Councilman Daniels and Vice Mayor Matusick also spoke of the difficulties relocating the truck stop both for Seminole and Volusia counties.

- **Commissioner Welton Cadwell Presentation** – Presentation and plaque to Commissioner Cadwell on behalf of his service as Member and previous Chair to the ECFRPC for 23 years

XI. **Brief County Updates** – County Representatives

- Councilman Daniels – Volusia County: Embry Riddle Aerospace Industry – discussed the manufacturing of airplane parts and what a valuable asset this could be for Florida. Commissioner Constantine asked Mr. Harling to look into this with Embry Riddle.

- Vice Mayor Matusick – City of DeLand: Discussed the breaking of ground for their $50 million DaVita headquarters facility for their world class labs moving to DeLand near the airport; also the Fall Festival of the Arts this weekend in DeLand.

- Mayor Bruhn – Congratulated Commissioner Cadwell on his service with the RPC and also to Commissioner Boyd whose last meeting was today and how much he appreciated all his support over the years.

- Commissioner Constantine also thanked Councilman Daniels on his service as this was his last meeting as well.

XII. **Announcements/Public Comments**

- No other items to report at this time.

XIII. **Next Meeting:** January 18, 2017

XIV. **Adjournment**

There being no further business before the Council, Commissioner Constantine adjourned the meeting at 12:00 p.m.