In Attendance:

**County Representatives:**
Commissioner Jim Barfield, Brevard County  
Commissioner Josh Blake, Lake County  
Commissioner Emily Bonilla, Orange County  
Commissioner Cheryl Grieb, Osceola County  
Commissioner Viviana Janer, Osceola County  
Commissioner Lee Constantine, Seminole County  
Commissioner John Horan, Seminole County  
Councilmember Billie Wheeler, Volusia County

**Municipal Representatives:**
Mayor Gary Bruhn, Tri-County League of Cities (Town of Windermere)  
Mayor David Mealor, Tri-County League of Cities (City of Lake Mary)  
Vice Mayor Leigh Matusick, Volusia County League of Cities (City of DeLand)

**Gubernatorial Appointees:**

**Ex-Officio Members:**
Ms. Susan Davis, St. Johns River Water Management District  
Ms. Laura Kelley, Central Florida Expressway Authority (CFX)

**Other Attendees:**
Mr. David Bottomley, One Life  
Mr. Bob Olsen, Public Observer  
Sam Martsolf, Marion County  
Christopher Rison, Marion County  
Steve Greene, Lake County

**Members not in Attendance:**
Commissioner Kristine Isnardi, Brevard County  
Commissioner Sean Parks, Lake County  
Commissioner Bryan Nelson, Orange County  
Commissioner Garry Breeden, Sumter County  
Commissioner Don Burgess, Sumter County  
Councilmember Deborah Denys, Volusia County  
Commissioner Patty Sheehan, City of Orlando  
Councilmember Dina Sweatt, City of Groveland, Lake County League of Cities  
Commissioner Jim Fisher, Tri-County League of Cities (City of Kissimmee)  
Deputy Mayor Stuart Glass, Space Coast League of Cities (City of Indialantic)  
Mr. Jose A. Rivas, Orange County  
Mr. John Lesman, Seminole County  
Ms. Jean Parlow, Florida Department of Transportation  
Mr. Jeff Prather, Florida Department of Environmental Protection
I. **Call to Order and General Business**

Commissioner Constantine called the meeting to order at 10:08 a.m. Mr. Fred Milch called the roll and announced a quorum was present. Commissioner Constantine led the Pledge of Allegiance and welcomed Mr. Sam Martsolf who was representing Marion County. Mr. Martsolf thanked Commissioner Constantine and announced that Commissioners David Moore and Jeff Gold will be representing Marion County as the County Representatives. They are still waiting to hear from the City of Ocala as to who will be the Municipal Representative.

II. **Consent Agenda**

- May 2017 Council Meeting Minutes: Commissioner Constantine asked if there were any discussions, deletions or additions to the minutes. As there were no objections, Mayor Bruhn made a motion to approve the minutes and Vice Mayor Matusick seconded the motion. A vote was taken and the motion to approve the minutes passed unanimously.

- Financial Reports: Mr. Harling discussed the Financial Reports for April and May 2017 which includes the financial forecast for July 2017. Mayor Bruhn made a motion to accept the Financial Reports for April/May 2017 for informational purposes and Commissioner Janer seconded the motion. A vote was taken and the motion to approve passed unanimously. Commissioner Constantine stated that at the conclusion of this fiscal year, there should be $500,000 remaining in reserves.

III. **Public Comments** – There were no public comments at this time.

IV. **Presentation: FY2015-2016 Audit** – Mr. Joel Knopp, Moore Stephens Lovelace CPAs

Mr. Joel Knopp gave a presentation on the September 30, 2016 Financial Statement. He reviewed the required communications letter that states their responsibilities, as well as our responsibilities. Consideration is given for internal control over financial reporting in order to determine auditing procedures and compliance with financial reporting. He stated there were no significant deficiencies and no violations of compliance issues or regulations. Mr. Knopp reviewed the attached report and what it included. Mayor Bruhn made a motion to receive the audit and it was seconded by Commissioner Barfield. A vote was taken and the motion to approve passed unanimously.
V. Proposed – FY2017-2018 Budget and Work Program

- Work Plan – Ms. McCue discussed the Work Plan which explains the current confirmed projects incorporated into the budget for this next fiscal year. Commissioner Constantine stated these are confirmed projects and not the projects listed under Pending in the 2018 Budget. Ms. McCue confirmed this statement. There were discussions concerning Emergency Preparedness projects and funding. A motion was made by Mayor Bruhn to approve the Work Plan. Councilmember Wheeler seconded the motion. A vote was taken and the motion passed unanimously.

- Budget and Annual Per Capita Increase Discussion – Mr. Harling gave a presentation on the Budget and the value for the proposed Annual Per Capita Increase, including the return on investment for each county. Vice Mayor Matusick stated that the State of Florida still mandates work which must be completed even though state funding has ceased. Mr. Harling confirmed that this is one of the reasons balancing the budget has become difficult. He stated that the proposed increase has been included in the Revenues for the FY2017-2018 budget. Discussions continued regarding offsets including DRI’s and staff reduction, as well as a reduction in rent. Mr. Harling explained staff continues to market and acquire new projects throughout the year. Commissioner Constantine stated there should be two amendments to the Budget: the addition of prorated county dues for Marion County to Revenues for May – September; and, eliminating the FEMA pending project from Revenues, as the RPC did not get the award. Mayor Bruhn made a motion to approve the Budget and Per Capita Increase, with the two amendments. Commissioner Janer seconded the motion. On discussion, Vice Mayor Matusick discussed the Return on Investment handout showing each county’s ROI. Commissioner Grieb stated that on the ROI handout, there is a column titled Other Grants which would need to show the breakdown on the report in order to use this as a presentation piece. Mr. Harling agreed to show the breakdown of Other Grants. A vote was taken and the Budget and Per Capita Increase passed with all, but one, in favor.

VI. Presentation: ECFRPC – West Melbourne Minton Road and Town Center Study

- Mr. Fred Milch, Project Review Coordinator

A presentation was provided by Mr. Milch on the DEO grant for the West Melbourne Minton Road and Town Center Study. He discussed the background of West Melbourne and gave an overview of the major tasks and goals of the project. He reviewed the two components of the design plans which were the Town Center and the Village Center. Suggested actions included the promotion or establishment of a town center or gathering place, bike and pedestrian actions, complete street concepts, and multi-modal considerations.

VII. Planning Director’s Report – Tara McCue, Director of Planning and Community Development

Ms. McCue gave a presented an overview on current, ongoing and prospective projects and activities for May and June 2017. A handout was provided with more specific information for each of these projects. Commissioner Constantine stated that the RPC continues to work with monitoring DRIs and asked if Ms. Hars would provide the dollars associated with DRIs at the next meeting. Ms. Hars agreed.
VIII. Executive Director’s Report

Mr. Harling provided an update on the Volkswagen settlement grant and explained that work continues with the school boards as each one has different requirements for types of buses and engines needed. The RPC is also covering all the transit systems including Lynx which is a partner. Mr. Harling noted that the RPC is looking forward to working with the Department of Environmental Protection and the distribution of money to the county school systems and county transit systems. Vice Mayor Matusick asked if Mr. Harling had an idea of how much money is available for our region. Mr. Harling stated the number he heard was $66 million for our region based on a per capita basis.

IX. Chair’s Report

- Nomination Committee Selection for Executive Committee: Commissioner Constantine stated that Commissioner Barfield was selected to Chair the Nomination Committee for the selection of the FY2017-2018 Executive Board. Other members of the Nominating Committee would be Commissioner Constantine, Vice Mayor Matusick, Commissioner Breeden, Mr. Lesman, and Commissioner Bonilla from Orange County. The Nominating Committee would meet immediately before the next Council meeting. Mayor Bruhn made a motion to approve the Nomination Committee. Commissioner Janer seconded the motion. A vote was taken and the motion passed unanimously.

X. Brief County Updates – County Representatives

- Commissioner Barfield, Brevard County – Commissioner Barfield asked if anyone would be attending next week’s White House conference for Intergovernmental Affairs for Florida County Commissioners; he stated that most, if not all, Brevard County Commissioners would be attending.
- Vice Mayor Matusick, Volusia County – The City of DeLand was named the winner of America’s Main Streets contest out of 241 submittals nationwide and received $25,000 from the Independent We Stand organization; Tropical Nights, the DeLand Summerfest is Friday night downtown.
- Commissioner Grieb, Osceola County – Aurora Semiconductor signed a Letter of Intent with BRIDG for manufacturing technology; This past Monday an ordinance was passed updating the land development code to address environmental and wetland issues to mimic the 2040 Plan.
- Mayor Bruhn, Town of Windermere – Discussed the current telecommunications Bill that gives Verizon, Sprint, and AT&T the ability to put anything they want on any of the right of way and any public building. The Town has already been approached to put towers in front of Windermere Elementary School. It was denied. He discussed the 14 day review and to deny the proposal or it’s automatically approved. They will then have the right to install up to a 50’ pole. Tampa is looking at a moratorium; Commissioner Grieb discussed how Osceola County is looking at putting a moratorium in order to create design standards.
- Commissioner Lee Constantine, Seminole County – Congratulated the Commissioners from the Florida Association of Counties who received Presidential Advocacy Awards including Commissioner Janer, Commissioner Barfield, Commissioner Parks and himself. If anyone is not receiving the monthly FRCA newsletter, please make sure to submit your name.
XI. **Announcements/Public Comments**
   - No other items to report at this time.

XII. **Next Meeting:** September 20, 2017

XIII. **Adjournment**

There being no further business before the Council, Commissioner Constantine adjourned the meeting at 11:50 a.m.