In Attendance:

**County Representatives:**
Commissioner Jim Barfield, Brevard County  
Commissioner Sean Parks, Lake County  
Commissioner David Moore, Marion County  
Commissioner Emily Bonilla, Orange County  
Ms. Nicole Kennedy for Commissioner Bryan Nelson, Orange County  
Commissioner Cheryl Grieb, Osceola County  
Commissioner Lee Constantine, Seminole County  
Commissioner John Horan, Seminole County

**Municipal Representatives:**
Council Member Rocky Randels, Space Coast League of Cities (City of Cape Canaveral)  
Vice Mayor Dina Sweatt, Lake County League of Cities (City of Groveland)  
Mayor Gary Bruhn, Tri-County League of Cities (Town of Windermere)  
Commissioner Jim Fisher, Tri-County League of Cities (City of Kissimmee)  
Mayor David Mealor, Tri-County League of Cities (City of Lake Mary)  
Vice Mayor Leigh Matusick, Volusia County League of Cities (City of DeLand)

**Gubernatorial Appointees:**
Mr. Jose A. Rivas, Orange County  
Mr. John Lesman, Seminole County

**Ex-Officio Members:**
Mr. David Herbster for Mr. Jeff Prather, Florida Department of Environmental Protection  
Ms. Susan Davis, St. Johns River Water Management District  
Mr. Corey Quinn for Ms. Laura Kelley, Central Florida Expressway Authority (CFX)

**Other Attendees:**
Mr. Kevin Smith, Marion County  
Ms. Arlene Smith, Volusia County  
Mr. Tim McClendon, Lake County Planning  
Ms. Laura DiGruttolo, Florida Fish and Wildlife  
Mr. David Bottomley, One Life  
Mr. Sam Weekley, Lake County  
Ms. Allison Thall, Lake County

**Members not in Attendance:**
Commissioner Kristine Isnardi, Brevard County  
Commissioner Josh Blake, Lake County  
Commissioner Jeff Gold, Marion County
Commissioner Viviana Janer, Osceola County  
Commissioner Garry Breeden, Sumter County  
Commissioner Don Burgess, Sumter County  
Councilmember Deborah Denys, Volusia County  
Councilmember Billie Wheeler, Volusia County  
Commissioner Patty Sheehan, City of Orlando  
Councilman Brent Malever, City of Ocala  
Ms. Jean Parlow, Florida Department of Transportation  
Mr. William Graf, South Florida Water Management District  
Mr. Russell Gibson, City of Sanford

**ECFRPC Staff in Attendance:**  
Attorney Jerry Livingston  
Ms. Tara McCue  
Mr. Luis Nieves-Ruiz  
Mr. Fred Milch  
Mr. Hugh Harling, Jr.  
Ms. Lelia Hars  
Mr. PJ Smith  
Ms. Pegge Parker

I. **Call to Order and General Business**

- Vice Mayor Matusick called the meeting to order at 10:05 a.m. Ms. Pegge Parker called the roll and announced a quorum was present. Commissioner Constantine led the Pledge of Allegiance.  
- Vice Mayor Matusick, as new Chair, presented Commissioner Constantine with a plaque thanking him for his service as past Chair and Member of the East Central Florida Regional Planning Council and for his commitment and service to the people of Seminole County.

II. **Consent Agenda**

- September 2017 Council Meeting Minutes;  
- August and September 2017 Financial Reports;  
- FY2017 Proposed Budget Amendment #2;  
- MOU for Brownfields Coalition Grant Application – Cities of Apopka, Eustis, Longwood, Kissimmee;  
- As there were no objections to the above Consent Agenda items, Mayor Bruhn made a motion to approve. Commissioner Constantine seconded the motion. A vote was taken and the motion to approve the Consent Agenda passed unanimously.

III. **Public Comments/Announcements**

- There were no public comments at this time.

IV. **Presentation: LIFT Orlando Health Impact Assessment** – Mr. PJ Smith, Senior GIS Analyst/Urban Designer, ECFRPC

Mr. PJ Smith gave a presentation on the Health Impact Assessment for LIFT Orlando, funded by the Winter Park Health Foundation. Through targeted actions and recommendations, the planning study looks through the lens of health and health outcomes that are potential problems in certain communities. The area studied for this report was the West Lakes Community. The main themes of the study are environmental factors which include Bike/Ped Access & Mobility, The Built
Environment, Access to Goods and Services, and Crime. Recommendations included Bike/Ped Opportunities, Place Making Opportunities and Program & Outreach Opportunities.

Commissioner Horan asked Mr. Smith to provide more information on LIFT Orlando and their role. Mr. Smith stated they are a non-profit community organization extremely involved in the Parramore district, formed by professional business leaders, and funded by donations. This project will be great for LIFT Orlando as they are driven by an action plan.

V. **Presentation: Seminole County: City of Casselberry Health Element** – Ms. Emily Hanna, Chief Planner and Ms. Christina Hyson, Planner for the City of Casselberry Community Development

Ms. Emily Hanna and Ms. Christina Hyson gave a presentation on a unique partnership formed with the University of Central Florida to create a health element within the City of Casselberry’s Comprehensive Plan. The presentation included background information on the City of Casselberry and an overview as to how the partnership was formed with students from the University of Central Florida’s Masters of Science in Urban and Regional Planning studio class. The presenters explained the students’ overall process for creating the health element and discussed specific data that was acquired for the assignment. This project ultimately resulted in a health element that was included in the Comprehensive Plan for the City of Casselberry.

Commissioner Constantine commended the City and stated he thought it should be included in all Comprehensive Plans. Commissioners Constantine and Horan will promote this at the next Commission meeting to cities and counties. Commissioner Horan stated that Casselberry has a CRA and asked if there anyway the CRA funding can be utilized to promote this type of initiative. Ms. Hanna responded that the CRA has been extended for another eight years and within that redevelopment plan and justification report, they have looked at what they were not able to complete due to the downturn of the economy. One of those items was the extension of Lake Concord Park. They would like to connect the park to commercial pieces along 17-92 so that new development can be integrated and create a more pedestrian feel. CRA funds were also used to purchase property to extend Lake Concord Park. The City is working on connecting to Sunset Park and linking Lake Concord Park and City Hall. They eventually want to create a one-mile loop so they are approaching Home Depot regarding easement. CRA funds are used extensively for infrastructure.

Commissioner Horan stated Ms. Hanna had interned in his office in 2012 and completed a financial analysis of the 17-92 CRA. Mayor Bruhn discussed their experience with UCF group and highly recommended using them. Commissioner Horan explained it is important for those who have efficient CRAs to understand the other half of the story because there have been a lot of issues. The City of Casselberry has been very efficient and affective. Ms. Parker will provide a link to the Casselberry Plan to the Council.

VI. **Resolution #03-2017: Comprehensive Economic Development Strategy (CEDS)**

*Mr. Luis Nieves-Ruiz, Economic Development Manager, ECFRPC*

Mr. Nieves-Ruiz gave a brief presentation on the history of CEDS and stated that we have worked with the EDA on the CEDS since 2005. He discussed the development of goals and strategies to create economic diversity and prosperity. Approving the CEDS plan will allow communities and
organizations to apply for funding of projects that create diversity an economic prosperity. The CEDS document needs to be submitted to the EDA by December 1st. The ECFRPC is requesting approval today of Resolution #03-2017 to transmit the document to the EDA.

Commissioner Horan made a motion to approve the Resolution and Vice Mayor Sweatt seconded the motion. It was voted on and passed. There was a request to send the link to the CEDS document on the RPC’s website. Vice Mayor Matusick also congratulated Luis Nieves-Ruiz for being selected as the only Florida representative for the ULI Health Leaders Network.

VII. Planning Director’s Report – Tara McCue, Director of Planning and Community Development, ECFRPC

- Ms. McCue presented an overview on the Projects and Activities report. A handout was provided with more specific information for each of these projects.
- Ms. McCue also gave a more in-depth look at: the St. Johns River to Sea Loop Strategic Plan process which included a Stakeholder meeting with County updates including trail development and breakout sessions which focused on Economic Development, Trail Operations, Marketing/Eco-Tourism, Branding, Mapping and Advocacy; the Florida Department of Environmental Protection (FDEP) Regional Resilience Action Plan which included a Steering Committee Meeting with breakout sessions focusing on Goals, Definitions, and Stakeholder Engagement; and the many Technical Assistance projects involving the ECFRPC.
- Vice Mayor Matusick thanked the ECFRPC staff for their hard work and presented the three awards they just received from NADO, the National Association of Development Organization:
  - Route Condition Tool for Osceola County – presented to PJ Smith
  - Kissimmee Medical Arts District Program – presented to Luis Nieves-Ruiz
  - Emergency Management’s Full Scale Exercise “Delivered Justice” – presented to Hugh Harling on behalf of Michelle Cechowski
- Ms. McCue then gave a brief presentation on the Resilient Volusia County Study which was an FDEP Coastal Partnership Initiative grant, and partnership with Volusia County, the TPO, FDOT and the UF Geoplan Center. Ms. Parker will provide a link to the Resilient Volusia County Study to the Council.
- Ms. McCue reviewed the EDA Disaster Resiliency Coordination Scope of Work and the position the ECFRPC is in as a regional convener to provide a position for support, expertise and coordination to assist with disaster resiliency planning. If awarded, the ECFRPC will be responsible for hiring a full time, limited term Disaster Resiliency Coordinator with an anticipated effective date of January 2018 – December 2019 to be funded by the EDA with a 20% matching grant from the ECFRPC. The project will have four priority areas: convening and facilitating meetings of key stakeholders in the recovery and planning process; providing direct assistance to navigate and leverage resources; providing expertise and information to assist with the current development regional resiliency action plan; convening and share findings and best practices related to needs and resiliency with federal, state, regional and local partners.
- As stated earlier, the grant for this position is two years and does require a 20% match from the ECFRPC of approximately $21,000 per year. Staff is requesting approval from the Council to enter the total amount of $42,000 into the budget over a two year period.
Commissioner Constantine made a motion to approve the EDA match and Commissioner Barfield seconded the motion. A vote was taken and passed unanimously.

- Flooding issues: Mr. Bob Olsen, a member of the Public from Baldwin Park, talked about a presentation on NOVA which discussed super hurricanes; what about flooding due to hurricane effects not shown on current 100 year flood maps

VIII. Executive Director’s Report

- Mr. Harling thanked the Council for recognizing the excellent work of the Staff.
- FRCA Update: The next FRCA Policy Board Meeting is in January 2018.
- Volkswagen Project Update: Provided a quick overview of the penalty of $177 million which will be administered by FDEP and will be available in about a year; all the school districts in the region have been included as well as the transit agencies, except for Sumter Transit.
- DRI Follow-up: Continue to work on outstanding DRIs and closing out no longer active DRIs.
- Lake Sumter MPO Update: The Lake Sumter MPO have decided to stay with their current Director until they hire a new Director.
- Lake County Community Development Block Grant: Discussed the conversations Lake County and the RPC are having to do the technical review part of the program and they would continue to be the responsible party for the grant; working on a Memorandum of Understanding detailing our part that will be on the January Agenda for approval upon authorization from Lake County.
- Lake George and Pine Island Resort Fish Camp Muck Removal Update: Mr. Harling discussed the Lake George muck issue and the coordination with the Town of Pierson, St. Johns River Water Management District.
- The influx of Puerto Rico residents into the region and central Florida were discussed; Commissioner Bonilla is putting together a Migration Taskforce to work on all the issues and develop a strategic plan to look at various areas and how to use all available resources to solve the issues. Vice Mayor Matusick asked about the estimated population coming into the central Florida region and the Commissioner replied estimates right now are about 300,000 leaving Puerto Rico and over 175,000 adults expected to come into the central region with an additional 3,000 students. Commissioner Horan stated there were a series of conference calls being set up with the first one December 5 at 1:00 p.m. with FEMA, Mayor Jacobs, Commissioner Arrington and Commissioner Horan. The impact on the communities will be profound and requires urgency. Vice Mayor Matusick asked what the ECFRPC can do. Commissioner Horan would pass along the conference call information for those who would like to and are able to join in.

IX. Chair’s Report

- Vice Mayor Matusick discussed the reserves budget and restated that the RPC should not be going into reserves for FY2017/2018 based on current budget information and Staff working very hard to make this happen, along with the help from the Executive Director and Commissioner Constantine. The redline for the reserves is $600,000, and want the budget to be 1/3 dues, and the rest grants and contracts.
X. **Brief County Updates** – County Representatives

- Seminole County: Commissioner Horan reported on the Puerto Rico situation and the work being done there and flooding. He also discussed the resolution regarding the additional interchange on Wekiva Parkway.
- Lake County: Commissioner Parks stated Lake County is studying, and ultimately funding, Complete Streets and roundabouts along 435 instead of the interchange.
- Marion County: Commissioner Moore stated flooding has decreased. He thanked the ECFRPC for coming to meet with the County staff. Commissioner Constantine asked about Silver Springs. Commissioner Moore stated the biggest problem is nitrates and the need to get off septic. It will cost $1 billion to do the entire county, trying to prioritize. The biggest issue is the septic but it’s not an overnight fix.
- Lake County: Commissioner Parks talked about the CBDG program and they are looking at the ECFRPC partnership. A formal decision still has to be made, but looking forward to it. He thanked his staff for attending the Council meeting. Commissioner Parks also discussed the Wellnessway Area plan and how, after many years, a settlement has been reached between adjacent land owners for 16,000 acres in south Lake County abutting Orange County. An agreement has been reached between CMEX, the County and 29 land owners. The Wellnessway Plan should soon be official and no longer under challenge. This project is important to avoid piece meal approach to development. A fertilizer ordinance was passed aimed at protecting water resources. Astor had serious flooding and but is open for business again. Staff did great job in getting the word out.
- Osceola County: Commissioner Grieb stated they are updating their Comprehensive Plan and making sure to look at accessory dwelling units, tiny homes and rentals. She discussed water issues and the Lake Okeechobee group which is a nine County Coalition. She is working to shift focus to middle basin and the need for funding to help deal with water problems. The Everglades restoration study area needs more focus on northern areas. The County is taking another look at fees for stormwater.
- Orange County: Commissioner Bonilla stated they decided not to ban medical marijuana.
- Town of Windermere: Mayor Bruhn talked about the war on Home-Rule, and how term limits, CRAs and impact fees are also being discussed at State level. He asked all the mayors to look at the Charter Review Committee vote on P61 and asked them to reach out to Charter Review Committee Members. Commissioner Horan also discussed the assault on Home-Rule from local Constitutional Officers, and a provision to take away Commission ability to alter responsibility of scopes of power of Constitutional Officers.

XI. **Announcements/Public Comments**

- No announcements or public comments.

XII. **Next Meeting:** January 17, 2018

XIII. **Adjournment**

There being no further business before the Council, Vice Mayor Matusick adjourned the meeting at 12:02 p.m.