




## MEMORANDUM

**TO:** Mayor Troy Bennett, Town Council  
Mr. Graham Wells – Town Clerk

**FROM:** Sean M Parks, AICP - Consulting Town Planner  


**DATE:** November 5, 2015

**SUBJECT:** Request to Utilize Town of Montverde Right-of-Way  
Applicant: Duke Energy

The applicant has requested approval to extend primary electrical access across 3<sup>rd</sup> Street within the Right-of-Way (ROW) of 3<sup>rd</sup> Street. The applicant submitted a site plan and details for the proposed electrical service.

The applicant has submitted the required Town of Montverde Application request in accordance with Town of Montverde Land Development Code (LDC). My review is based upon the aforementioned documents provided to me by the Town of Montverde.

The proposed plans for utilization of Town ROW indicate conformance with requirements stipulated in Article I Sec. 22 of the Town of Montverde LDC. The applicant shall acknowledge and adhere to the below comments and requirements.

1. Contractor shall notify the Town a minimum of 48 hours prior to commencement of construction.
2. Contractor shall be responsible for any damage to service laterals and water mains.