



MEMORANDUM

TO: Brenda Brasher - Town Clerk

FROM: Sean M Parks, AICP - Consulting Town Planner
Sean M Parks

DATE: February 14, 2018

SUBJECT: Application No. 2018-02-011 Zoning Clearance Report.
Applicant: Victor Riffle

The applicant has requested approval for replacement of an HVAC system located at 17615 Gladys Street. The applicant submitted an application for proposed new HVAC mechanical installation.

The applicant has submitted the required Town of Montverde Zoning Clearance Forms. My review is based upon the aforementioned documents provided to me by the Town of Montverde.

The Subject Property is zoned Single-Family – Medium Density (R1M).

The proposed site plan indicates conformance with zoning requirements of Chapter 10, Town of Montverde Land

Development Code (LDC). The application is consistent with criteria as prescribed in Chapter 4 of the Town's LDC.

A zoning clearance is granted with the following conditions:

- 1.) Additions to the existing building require a zoning clearance and may also require submittal of a Zoning Clearance Application to the Town of Montverde.**

This report does not include comments (if any) from the Town of Montverde's consulting engineer.